A Quick Reference Guide for Agents





Application

Applicants may apply online at <u>www.RentalsAmericaPhoenix.com</u>. Any occupant 18 years or older must complete an application. General rental criteria are included in the application as well.

Applications are time stamped and processed in the order received (first come, first serve).

We refund application fees for backup applications that are not processed. However, once credit and background checks are run, then the application fees are nonrefundable.

We do not currently accept Section 8 vouchers.

Referral Agreement

The Agent Referral Agreement can be completed online using the following link:

Referral Agreement



Processing

A member of our team will contact the applicant to request documents listed on our rental application. Documents can be sent to <u>Phoenix@RentalsAmerica.com</u> or faxed to 480-374-5506.

Our leasing team will screen for credit, background, income and rental history. All applicants must meet minimum criteria to qualify. Our general credit score requirements are listed below for reference:

600 or Above	No cosigner required
550 - 599	Cosigner required (Cosigner must be non-occupant, minimum 700 score and meet application requirements)
549 or Below	Automatic Decline

No Score Cosigner, alternative credit, or with qualifying applicant 1.5x deposit.

*Please note that adequate credit score alone does not guarantee approval. Applicants may be declined for other background items that don't meet criteria as well.



Approval

Once an application is approved by the homeowner, our leasing team will contact the applicant and make arrangements for the lease signing. Leases can usually be sent and signed electronically by the tenant. Most deposits can be paid electronically as well.